

INVITATION FOR BIDS  
PUBLIC WORKS BUILDING  
LEITCHFIELD, KENTUCKY

The City of Leitchfield will receive sealed bids for each Bid Package listed for the new Public Works Building. Bids will be received at the City Clerk's Office, Leitchfield City Hall, 314 West White Oak Street, Leitchfield, Kentucky 42754, where the bids will be publicly opened and read aloud on Thursday, February 11, 2016. All bids must be received on or before 2:00 PM (local time), Thursday, February 11, 2016.

Copies of plans and specifications may be obtained through the architect Lynn H Armstrong & Associates, PC (phone: 812-944-1876 / email: [lynn.armstrong@sbcglobal.net](mailto:lynn.armstrong@sbcglobal.net)). Digital copies of plans and specifications will be provided for bidding purposes at no cost. Printed copies of plans and specifications may be purchased for the cost of printing plus shipping and handling (non-refundable). Partial sets will not be issued.

The Form of Proposal must be requested from the architect, Lynn H Armstrong & Associates, PC, 2676 Charlestown Road, Ste. 12, New Albany, IN 47150 (phone: 812-944-1876 / email: [lynn.armstrong@sbcglobal.net](mailto:lynn.armstrong@sbcglobal.net)), a minimum of seven days prior to bid date.

Each Proposal shall be accompanied by a certified check or bid bond, executed by the Bidder and Surety Company, in the sum of not less than five percent (5%) of the amount of the base proposal. The bid security is required as a guarantee that if the proposal is accepted a Contract will be immediately entered into and the performance of it properly secured. The bid bond shall be for the benefit of the City of Leitchfield.

Proposal Forms must be properly completed and submitted in duplicate. Forms of Proposal and bid bond must be submitted in a sealed envelope with the Project Name and Bid Package Number clearly indicated on the exterior of the envelope. No qualifying letters or statements will be considered. No bidder may withdraw a Bid submitted for a period of sixty (60) days after the date set for the opening of bids.

In the event the bidder to whom the Contract is awarded fails to execute a satisfactory Contract and Bond, he/she shall be eliminated and shall forfeit his/her certified check or Bid bond and shall be liable for the loss occasioned by the owner by such failure.

A pre-bid conference will be held at the Leitchfield City Hall, 314 West White Oak Street, Leitchfield, KY 42754 on Thursday, January 28, 2016 at 9:00 AM (local time).

Any Bid which is not received on a timely basis or in the proper form shall be returned unopened. The Owner reserves the right to accept or reject any bid and to waive any irregularities in bidding. The Base Bid may be held for a period not to exceed sixty (60) days before awarding.

The following Bids are requested:

BID PACKAGE 005 -	Building Foundation and Concrete
BID PACKAGE 010 -	Pre-engineered Steel Building Package
BID PACKAGE 015 -	Pre-engineered Steel Building Erection
BID PACKAGE 020 -	Concrete Unit Masonry
BID PACKAGE 030 -	Plumbing
BID PACKAGE 035 -	HVAC
BID PACKAGE 040 -	Automatic Sprinkler System

CITY OF LEITCHFIELD